

Waite Elementary PTO Meeting

October 13, 2022

- I. Welcome & Introductions
- II. Approval of Last Meeting's Minutes
- III. Old Business
 - a. Homecoming Parade
- IV. Officer Reports:
 - a. Treasurer's Report
 - i. 5th Grade Shirts
 - ii. Cost of Events
 - b. Vice President's Report
 - i. November Family Fun Event
 - c. Secretary's Report
 - i. Book Fair 11/7-11/10 *Delivered 11/4*
 - ii. Dine to Donate *Marcos + Chipotle is coming*
 - d. Principal's Report
 - i. Building Areas of Focus
 - ii. Student Recognition
 - iii. Report with Officer Pinkas
 - 1. School Safety
 - 2. DARE
 - 3. Arrival/Dismissal Concerns
 - iv. COVID update
 - v. Huddle
 - vi. Field Trips
 - vii. Fall Festival
 - viii. Halloween Parade & Classroom Parties
 - ix. Building Volunteers
 - e. President's Report
 - i. Family Event Updates
 - ii. Teacher Grants
 - iii. Fall Fundraiser
 - iv. Coffee Machine
- V. New Business
 - a. Book Fair
 - b. Savers Fundraiser
 - c. Makerspace Wish List

VI. Committee's Reports

- a. Fall Festival – Jen Scott
- b. Teacher Conference Dinners – Ashley Coleman
- c. Veteran's Day – Anna Brown

VII. Announcements

- a. Fall Festival: Friday, October 21st
- b. Picture Day: October 25th
- c. Chipotle Fundraiser Night: October 25th, 5-9pm (Court St.)
- d. Book Fair: November 7-10th
- e. Next PTO Meeting: Thursday, November 10th
- f. Veteran's Day Celebration: Friday, November 11th

Waite PTO Contact: waitepto@medinabees.org

**Ralph E Waite Elementary School
PTO Meeting Minutes
Thursday, October 13, 2022**

Welcome and Introductions

- Call to Order by Lauren Rismiller at 7:03 pm
- Introductions
- **Attendance:** taken by sign in sheet
Erica Cook, Erin Duff, Amy King, Theresa Lyon, Officer Pinkas, Matt Mattie, Jaclyn Reznik, Lauren Rismiller, Jennifer Scott, Miranda Spicel, Centria Tucker, Julie Warfe, Angela Wish

Approval of September Meeting Minutes

- Lauren Rismiller asked for a motion for the September 2022 meeting minutes to be approved. Angela Wish motioned for the meeting minutes to be approved and a second motion was done by Theresa Lyon. All PTO members were in favor and the minutes were approved.

Old Business-Julie Warfe

- Homecoming Parade: We had a small but mighty group. The parade route was approximately 2 miles. Everyone seemed to have fun.

Treasurer's Report-Lauren Rismiller on behalf of Melissa Tricomi

- Fifth Grade T-shirts: Shirts have been ordered. Half of the cost will be funded by PTO and the other half will be funded by the school. They will have the Medina M on the front with the students' names on the inside of the M.
- Approximately \$2000 spent on teacher grants
- \$700 spent on the Great Waite Pumpkin Challenge

Vice President's Report-Centria Tucker

- Centria shared ideas for the November Family Fun Event. Ideas presented included: game night, movie night, Scene 75, skate night, and movie night at Hickory Ridge Cinemas.

Secretary's Update-Julie Warfe

- Dine to Donate-Marcos Dine to Donate is tonight (10/13) and Chipotle is 10/25
- Julie will reach out to Culver's and BW3's
- Book Fair is Monday, November 7th-Thursday, November 10th. More information will be coming home.

Principal Report-Matt Mattie

- Mr. Mattie thanked everyone for all of the help they have provided this year.
- Portrait of A Bee-has been incorporated into classroom discussions and is encouraging deeper learning. On Friday during the teacher workday, teachers will design an outdoor learning space.
- Safety Drills-Students will practice a fire drill 1x/month, a tornado drill in the spring, and have practiced an active intruder drill. Safety procedures that are in place include: every door is locked (including the cafeteria).
- PBIS-the school continues to implement this statewide initiative where students are recognized for all of the good they are doing. Students can earn PBIS coins that they turn in for rewards.
- Leader of the Month is now called the Buckeye Award in honor of Mr. Waite. Each student receives a buckeye and learns about Mr. Waite.
- Field Trips-trying to have three per grade level. First grade has gone to Ramseyer Farms. Second Grade went to the McKinnley Museum. Fourth Grade will be going to the theatre.
- Car Line-the car line procedures are being revised and updated secondary to safety concerns being raised.
- HUDDLE is up and running.

- Halloween Parade: The Halloween Parade will be 10/28. Parents are invited to watch the parade outside starting at 1:45. Classroom parties will follow the parade.
- COVID Update: there have not been many student cases. If a student tests positive, they are to be out of school for five days (day 0=day of the positive test). No requirements for a negative test.
- Building Volunteers: Volunteers will need to be background checked every five years.

Special Guest-Officer Pinkas

- Office Pinkas reviewed school safety procedures, including lockdown procedures, fast fire drills, and ALICE drills.
- Dare has started for the fifth graders. They will talk about responsibility, peer pressure, communication, bullying, and who to go to with concerns.

President's Report-Lauren Rismiller

- Veteran's Day: On November 11th, we will host sweets with a soldier. More information to be sent home. Veterans do not need to be background checked to attend.
- We were able to purchase a Keurig Machine for the teacher lounge on Amazon Prime Days. We are trying to set up a STEM Day with Carnegie Science Museum.
- Teacher Grants: We were able to fund all teacher grants that were turned in. Grants included: materials for a calming corner, fidget toys, flexible seating, decodable readers, 30 basketballs for the 3rd grade music program, books for an anxiety club, baby chicks for Mrs. Shriver, and chair covers for Mrs. Nervo.

New Business-Lauren Rismiller

- Saver's Fundraiser: Flyer came home today or will come home on Monday. The truck will come to Waite on 11/2 and will stay until 11/3. We will be accepting soft goods and hard goods. Tax forms will be available.
- Makerspace and Indoor Recess Wishlist: A flyer came home today. There will be a box in the vestibule for people to place their donations. Donations can be gently used. Mr. Mattie reports that teachers will also be writing maker space lesson plans during their teacher work day.

Committee Reports

- Fall Fundraiser-Jen Scott
-It will be held on 10/21 during school hours and will be a fall themed field day. There will be six rotating stations. Currently donations are lower than in the past.
- Veteran's Day-Lauren Rismiller
-A letter will be going home on Monday for families to RSVP. There will be two sessions (11:30 and 12:30). Mrs. Shriver will be organizing a video and Mrs. Hoffman will have the Glee Club perform. There will be a building wide Kahoot for all students to participate in. Each student will receive a small army man to hide around Medina. A sign-up genius for parents to help with crafts will be sent out.
- Ornament Night-Erin Duff
-Ornaments will be six dollars this year. Discussed sending a google form out to have a head count and which session families plan on attending.
- Teacher Conference Dinners-Lauren Rismiller on behalf of Ashley Coleman
-Last week was a buffet of Jimmy John's, soup, and salad. This week pasta dinners were delivered to each teacher prior to conferences. \$340 dollars was spent.

Upcoming Events

- Fall Fundraiser: Friday, October 21st
- Picture Day: Tuesday, October 25th
- Chipotle Fundraiser: Tuesday, October 25th (5-9, Northcourt Location)
- Book Fair: November 7th-10th
- Next PTO Meeting: Thursday, November 10th @ 7:00 pm
- Veteran's Day Celebration: Friday, November 11th